

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday May 14, 2026**

Board Chairman Tom Meyer called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Brock Hayes; Supervisor Ernie Darlow; Supervisor Bruce Johnson; Supervisor Ron Flatten via Zoom; Treasurer Jack Brula; Clerk Candace Kral; nine attendees in-person and four people via Zoom.

Motion made by Ernie Darlow, seconded by Brock Hayes, to approve April 9, 2026, Regular Board Meeting Minutes; motion passed unanimously.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve April 27, 2026, Board of Appeal & Equalization Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, April 30, 2026: General Revenue Fund, \$-21,467.26; Road & Bridge Fund \$82,397.75; Sewer Fund \$30,697.67; Road Repair (blacktop) Fund, \$479,763.43; Fire Fund, \$-50,601.14; Building Repair Fund, \$606,560.12; Parks & Rec Fund \$-92,887.76; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$83,672.47 Salt Shed loan -\$6,028.97; Bridge Road Bond -\$761,511.63 – a total in the checking accounts of \$1,120,114.38. The Blacktop Repair CD' total \$177,133.52; Equipment CD's total \$56,059.54 and the Sewer Fund CDs' total \$124,678.41. Money market interest received in April 2026 was \$425.78. Receipts for the month were \$2,587.82. April disbursements were \$681,210.04. Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the treasurer's report; motion passed unanimously.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the 2026 May claims and payroll totaling \$46,389.05; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power April 2026 Newsline, MAT update on new Supervisor for District 10, Aitkin SWCD Annual Newsletter, Lakes and Pines C.A.C., Inc. FYI quarterly Newsletter, Paul Bunyan fiber optic broadband expansion starts construction in Aitkin County Email, Arrowhead Regional Development Commission Annual Minnesota Cooperative Summit Email, Email from Troy Gilchrist regarding vacation of public road right-of-way easement

Concerns from residents not on the agenda:

A resident asked about their driveway on Bridge Road that has water running off into ditch. The board said they will put down seed to help with the run-off. Also had a concern about the silk socks that were placed on the side of the road to help with erosion. The silk socks will be removed as the construction is done and the ditches have settled.

OLD BUSINESS:

Road Report – Tim Turner reported that they have been grading and sweeping blacktops; Tree and brush trimming; placed the planks on the boat access; Brian Roth, Rocon, has started the crush gravel; performed equipment maintenance; borrowed a crack sealer from Aitkin County to

crack seal the roads; prepare the ballfields for the ball season; Tim stated that our culvert supply is in good shape, however will need to order a 12" culvert. The board approved the ordering of culverts as needed.

The board discussed the need to look at roads that were in poor condition. They will schedule a road view to form a maintenance plan.

The Board discussed with Dan Montague the current status of the water run off project with the County. Dan will contact the county to get clarification on what the county will be paying towards the project and what part Mr. Montague will be personally responsible for. It was stated that he will work directly with the county.

The Board discussed the process of hiring a Maintenance Employee and the guidelines for drug and alcohol testing of employees. The employment ad will run for 2 weeks with an application deadline of June 1st. Applications will be discussed at the June Regular Board meeting.

The Board discussed was provided with the Road View Summary from Monday, May 4 road views of the CYC properties, 472nd street and 189th Avenue for their review.

The Board discussed the Road Vacation Petition submitted by Todd Clyne requesting the vacation of a portion of Blue Bill Pass and Evergreen Road located near 18320 472nd Street. The Board noted that a road view of the area was conducted on May 4. Mr. Clyne and the Board discussed the purpose of the requested road vacation, and Board members asked several questions to gain clarification regarding the request.

Following the discussion and review of the property, the Board indicated that it did not find sufficient justification to support vacating the road. The Board stated that requests for road vacations are typically considered when a hardship or other compelling circumstance exists. Based on the Board's comments and position regarding the request, Mr. Clyne chose to withdraw his petition and did not proceed with the road vacation request.

The Board reviewed an email from Julie Bruns concerning the placement of a septic system by the Catholic Youth Camp (CYC) on public property. Ms. Bruns was present and discussed the matter with the Board, including potential solutions and the possibility of a land exchange. No action was taken, and the Board will revisit the issue at a future meeting.

The Board discussed the advantages and disadvantages of the proposal submitted by TWM Architecture for architectural design services related to the Town Hall addition project. Ron Flatten made a motion to proceed with the design and cost estimate, contingent upon confirmation that a detailed design is included within the proposed fee of \$11,500. The motion was seconded by Tom Meyer; voting as follows: Bruce Johnson—Yes, Brock Hayes—Nay, and Ernie Darlow—Nay. Motion carried.

Ron Flatten will contact TWM Architecture to confirm the scope of services included in the proposal and will report his findings to Tom Meyer and the Clerk. Upon confirmation, Tom Meyer will sign the proposal and it will be forwarded to the firm for execution.

The Board discussed Clean-Up Day which was held on April 25. The following summary of the clean-up day was presented to the Board: The town hall had 146 sign-ins and \$1707 was collected in fees. There were 34 mattresses and 19 TVs. Supervisors Tom Meyer, Ernie Darlow, Ron Flatten and Bruce Johnson along with road maintenance men Tim Turner, Marvin Turner and Luke Hausser were assisted by volunteers. 4 dumpsters were ordered. 1 steel dumpster plus a dump truck of scrap metal will be delivered to Crow Wing Recycling. It was a warm, sunny day.

The Board discussed the requests for donations and would like additional clarification. The decision for donation requests was tabled to the June regular board meeting.

The additional camera for the Town Hall has been ordered, has arrived and will be installed next week by Smart Stream Solutions

The Clerk informed the Board that the Township's email and website are currently being transitioned to a .gov domain.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the Townline Road Maintenance Agreements with Workman Township involving Long Point Place, 220th Avenue, 512th Lane, and 482nd lane; motion passed unanimously.

The Board was provided with a quote from DSC Communications to replace the existing outdoor warning siren across from the Townhall. The discussion will continue at the June meeting as Dan Guida, Aitkin County Sherriff will be invited to attend and provide additional information to the Board.

NEW BUSINESS

The Board was presented with a Road Vacation Petition submitted by Glen Brown for the vacation of a portion of Big View Road. The Board noted that a road view of the area was conducted on May 4. Mr. Brown and the Board discussed the purpose of the requested road vacation, and Board members asked several questions to gain clarification regarding the request. Motion made by Bruce Johnson, seconded by Brock Hayes, to approve and sign Resolution No. 2026-13, Resolution Issuing an Order Providing a Hearing Date Regarding the Vacation of a Portion of Big View Road, setting the public hearing for June 16, 2026, at 5:00 p.m.; motion passed unanimously. The Clerk provided Mr. Brown with information regarding the road vacation process and the next steps associated with the petition. The Clerk also informed Mr. Brown that the required escrow deposit must be submitted to the Township before the petition process can proceed.

The Board was provided information on the Town Law Review which will be held on June 5th. The Clerk will register the Board members who are attending.

The Clerk provided information on a grant from the Greater Minnesota Electric Vehicle Infrastructure Community Program to design and construct up to 42 EV charging sties.

The Board was informed that the Township Legal Seminar is scheduled for September 12, which conflicts with the Township's customary Fall Clean-Up Day. To allow the Supervisors to attend the seminar, the Board agreed to reschedule Fall Clean-Up Day to September 19.

Bruce Johnson informed the Board there is a meeting being set up with the state, county, townships, and lake associations with the Army Corps of Engineers. The county, townships and lake associations have been asked to compile a list of questions and concerns for Army Corps of Engineers' review and response.

Meeting adjourned at 9:16 pm.

Candace Kral
Clerk

Tom Meyer
Board Chairman

MINUTES WERE APPROVED AT THE JUNE 11TH, 2026, REGULAR BOARD MEETING