

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday April 12, 2018**

Board Chairman Ron Smith called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Allen Eld and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Jason Newman, SEH; and four citizens.

Motion by Charles Quale, seconded by Allen Eld, to approve the April 12, 2018 agenda with additions; motion carried.

Motion by Allen Eld, seconded by Charles Quale, to approve the March 22, 2018 Regular Board and reorganization Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending February 28, 2018: General Revenue Fund, \$155,368.38; Road & Bridge Fund \$119,110.55; Sewer Fund, 14,846.87; Road Repair (blacktop), \$254,862.76; Cartway/Road Vacation, \$5,722.08 (Vorlicky); Fire Fund, \$34,556.15; Building Repair Fund, \$203,425.13; Parks & Rec Fund, \$81,954.20; and the Lease/purchase \$2,700.24 for a total in the checking accounts of \$872,546.36. The Blacktop Repair CDs' total \$189,677.83 and the Sewer Fund CDs' total \$91,029.30. Money market interest received in March 2018 was \$143.04. Receipts for the month were \$42,820.57. March disbursements were \$62,575.80. Motion by Charles Quale, seconded by Allen Eld, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Allen Eld, to approve the April 2018 claims and payroll totaling \$56,683.63; motion passed unanimously.

Correspondence: Lake and Pines Board and Employee Newsletter February 2018; USDA News Release; Lake Country Power March 2018 Newsline and Annual Meeting Notice; Governing Magazine April 2018;

Vorlicky Public Hearing – There were no objections to the vacation of said portion of 208th Place previously stated at the first part of this public hearing. The Vorlickys have paid all expenses in full including the requested amount by the DNR for the permanent easement that is being sought by the township. Motion made by Charles Quale, seconded by Allen Eld, to approve and sign Resolution No 2018-12 – Resolution Issuing an Order Vacating Dedicated Right-of-Way in the Plat of Double "S" Acres Second Addition; motion passed unanimously.

Concerns from residents not on the agenda:

OLD BUSINESS:

Road Report – Tim Turner reported that they have been plowing and scraping ice; brush cutting and they ordered a new polesaw; removed grader wing and performed maintenance including changing all fluids and filters, replaced blade lift bushings; steamed culverts on Floe Road and 186th Avenue; started replacing bed on the Pickup; He stated that the roads are soft and getting rough due to slow melting during the daytime and refreezing at night. They need to crack seal on 202nd Place, 501st Lane, 487th Street and 496th Lane – he requested

the board's preference as to method, routed or just sealed, the board stated that where appropriate to use the router method; it was suggested to have all township blacktop roads line stripped; Matt Carlstrom spoke to Tim regarding the new ball teams using the town hall for a parent meeting on Sunday.

Bob Beaver – SEH –

- 508th Lane – water drainage - Nothing new to report
- 208th Place – Vorlicky Road Vacation/DNR easement – The check to the DNR for the cost of the easement was approved along with the April claims and will be mailed to the DNR to complete the easement process.
- 188th Avenue Reconstruction Project – Jayson Newman, SEH, thinks that the project should have a LET date one week after the county to maximize the benefit of their bidding phase. Stating that contractors would be able to bid on two projects in the same area. They are considering putting a start date soon after the July 4th holiday as Aitkin County has indicated their planned LET date is May 14th with their construction to begin mid-June. Utility easement documents are being researched and prepared and several temporary construction easement documents will also be prepared. The board indicated for SEH to continue with the easements preparation. The question of whether or the township wanted to use class 5 (approximately 2,500 yards) from the township supply or have it acquired from elsewhere was discussed. After inspection of the product on hand, the board decided that the township has enough class 5 for the completion of the project. The board decided that the class 5 and fill material for the project will come out of the township gravel pit.

If the township uses its own class 5, the township will need to crush either this fall or in the spring

Road Bond – Nothing new to report

Pickle Ball Courts – Nothing new to report

Gravel Pit Garage – tabled until a later date

The board set the meeting schedule for the 2017/2018 year at 1:00 p.m. unless otherwise stated as follows: May 10, June 7, July 12, August 9, September 13, October 11, November 8, December 13, January 10, February 14, March 7, March 28 and April 11. It was stated that the annual meeting is on March 12 at 8:15 p.m.

The board stated that they will plan on attending for the Summer Short Course on June 28th to be held at the DECC in Duluth.

Matt Walczak - The board stated that they are standing by their original decision. They will not allow a garage door to face the road with less than at least 25 feet from the road right-of-way.

The 503rd Street Leaf Site – Stump Pile – The board was informed that the DNR disclosed that the stump pile is currently positioned over the property line and is on the state trust land. The township needs to either move the pile or acquire a lease from the DNR for the land that is currently accommodating the stump pile. Tim spoke with Mike, DNR, regarding moving the stump pile to the state pit land where the state does not wish to claim/extract any more product. It was indicated to the clerk and maintenance department that the DNR would do a short lease, one to three years, for an amount of \$50.00 per year. This would allow the township time to decide what it would like to do for the long term situation. Motion made by Charles Quale, seconded by Allen Eld, to agree to a three year lease with the DNR at a cost of \$50.00 per year; motion carried. The clerk will contact the DNR to have the lease generated.

The board set the annual road view for May 2, starting at 9:00 a.m.

Fire Department Meeting – nothing new to report – It was stated that Bruce Miller says that he is still trying to schedule the meeting with the fire department.

The clerk informed that the Big Sandy little league checking accounts have been turned over to her and that she is just waiting for more information from the bank.

NEW BUSINESS

The board discussed the fact that there will be ball teams using the ball field and that the port-a-potty will be used more this year. It was suggested that the township have two port-a-potties supplied. Motion made by Ron Smith, seconded by Charles Quale, to obtain two port-a-potties from Kangas Enterprise at a cost of \$90.00 per month consisting of weekly cleaning; motion carried. Allen Eld abstained from the vote do to family relations.

Motion made by Charles Quale, seconded by Ron Smith, to cost share (50/50) with the residents/property owners for the application of calcium chloride on township maintained roads; Motion passed unanimously.

Allen Eld has been cost comparing electric and propane for heating. The boiler heating system that is in the maintenance building can run on either electric or propane. Tim will need to ensure that the system can run on propane as a main fuel source rather than electric. Figures show that it may be possible to save the township money to use propane as the main power source and electric as the backup. The tanks may need to be tested.

Al Eld informed the board that he received a call from Mr. Walbeck's attorney's office stating that Mr. Walbeck had agreed to providing the township with a 33' easement in exchange for the road vacation of the platted portion of the road. She also wanted to know if the township was going to pay for the survey and the recording of the easement. Al explained that the person requesting the road vacation commonly pays for all costs connected to the process and that it would have to be a board decision for the township to do it any other way.

Ice Rink – Charles Quale recounted that Mike Meyer has brought a requested to the board at the annual meeting for an ice or hockey rink to be established. Charles thought that a better area would be at the flat area at the gravel pit rather than the town hall property. The board stated that they would continue to consider the request.

Jack Brula notified the board that Minnewawa Sportsmen's Club now holds the gambling license for Prairie River Retreat.

Adjourn 2:38 p.m.

Candace Kral
Clerk

Ron Smith
Board Chairman

MINUTES WERE APPROVED AT THE MAY 10, 2018, REGULAR BOARD MEETING