

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday March 8, 2018**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner; Bob Beaver, SEH; and four citizens.

Motion by Ron Smith, seconded by Charles Quale, to approve the March 8, 2018 agenda; motion carried.

Motion by Ron Smith, seconded by Charles Quale, to approve the February 8, 2018 Board of Audit/Budget Meeting; motion passed unanimously.

Motion by Ron Smith, seconded by Charles Quale, to approve the February 8, 2018 Regular Board Meeting Minutes with the correction of the timed adjourned; motion passed unanimously.

The treasurer reported the following fund balances for the period ending February 28, 2018: General Revenue Fund, \$186,627.42; Road & Bridge Fund \$120,675.38; Sewer Fund, 14,844.49; Road Repair (blacktop), \$254,821.98; Cartway/Road Vacation, -\$1,731.67 (Vorlicky); Fire Fund, \$34,756.59; Building Repair Fund, \$203,392.58; Parks & Rec Fund, \$80,071.97; and the Lease/purchase \$2,699.81 for a total in the checking accounts of \$892,158.55. The Blacktop Repair CDs' total \$189,377.33; Building final payment CD, \$0, this CD was cashed in and reimbursed the general fund used to pay off the building loan; Sewer Fund CDs' \$91,029.30. Money market interest received in February 2018 was \$129.71. Receipts for the month were \$81,335.36, receipt includes the money from CD#38397 that was cashed. February disbursements were \$32,427.04. Motion by Charles Quale, seconded by Ron Smith, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the March 2018 claims and payroll totaling \$62,575.80; motion passed unanimously.

Correspondence: Lake and Pines Board and Employee Newsletter January 2018; USDA News Release; Lake Country Power February 2018 Newslines; SCSF Echoes March 2018; Rural Community Needs Survey 2018

Concerns from residents not on the agenda: Tom Besch was present as a representative of the fire department requesting permission to use the town hall for temporarily for the storage of the J-5 to perform repairs. The board discussed the request and stated that the fire department could use the facilities to perform the repairs to the J-5.

Motion made by Ron Smith, seconded by Charles Quale, for the approval and adoption of the Resolution 2018-3, Issuance of Liquor License for Cory Eken, DBA The Craft House; motion passed unanimously.

OLD BUSINESS:

Bob Beaver – SEH –

- 508th Lane – water drainage - Nothing new to report
- 208th Place – Vorlicky Road Vacation/DNR easement – the township received a letter of approval from the DNR for the easement requested and an invoice amount of \$5,722.08 due and payable to the DNR for the property valuation cost of the easement. Other possible costs to the township regarding this issue that could be charged to Mr. Vorlicky were discussed. Motion by Ron Smith, seconded by Charles Quale, for the township to absorb the clerks mileage fees of recording the easement/vacation documents with the county; motion carried. Gary Vorlicky stated that he will supply the township with a check to cover the easement cost as well as the amount currently due the township. Once the money is received the claim will be on the claims list for approval at the corresponding regular board meeting. The township will then pay the DNR to acquire the final approval and documentation to file with the county to finalize this road vacation/easement process. Motion made by Ron Smith seconded by Charles Quale, to continue the final hearing date for the completion of the 208th Place partial road vacation for April 12, 2018 as part of the regular board meeting; motion carried.
- 188th Avenue Reconstruction Project – The project location was viewed by relevant individuals and found some areas to improve ditching and drainage rather than putting in curb and gutter saving the township money on the project. Bob Beaver also stated that the project is still on track to bid in April in conjunction with the county's projects. He will provide a summary and cost estimate to the township for the annual meeting. SEH will work on the construction easements that will be required.

Road Bond – Bob will keep the bonding company updated on the project

Pickle Ball Courts – when the snow melts, Bob Beaver will look at the cracks to see how we can inexpensively repair the court for use this summer.

Road Report – Tim Turner reported that they have snow plowed four complete plowings plus have scraped and winged the roads with the road grader, he also stated that when they plowed on March 6 there was extra gravel plowed off due to the soft ground; performed equipment maintenance, ordered motor oil and deft fluid; brush cutting, clean trees downed from wind on 287th Avenue and 187th Place.

NEW BUSINESS

The board reviewed the Road Vacation Request & Hearing by Adam Moratz and stated no concerns for this requested and that no action was required.

After reviewed and discussion of the Kurtis Wolbeck Road Vacation Request & Hearing, the board requested the clerk provided a letter to the attorney of Mr. Wolbeck stating their requirements for approval of the road vacation of part of Angle Street in the Plat of Lake View Clark & Reiter's Plat on Sandy Lake requested by Kurtis and Amy Wolbeck. The board is

aware that the township has a road by prescription and is requesting that a survey described as 33' easement centered on the said road to the township be provided and recorded. The board stated that with the surveyed 33' easement for recording, they will approve said road vacation of that part of Angle Street as described in the Notice of Hearing by Petitioner. Allen Eld will contact the attorney of the petitioner as well as the clerk with writing a letter to the attorney and the judge.

Motion made by Ron Smith, seconded by Charles Quale, to acknowledge, approve and sign the request permission from Mid State Consultants on behave of Frontier Communications form to locate, construct, operate and maintain telephone facilities along 470th Street as indicated on their location sketch; motion carried.

Fire Department Reports – the board reviewed the fire department's 2018 budget report, call list and 2018/2019 levy amounts. The clerk informed the board that she requested the 2019 budget from the fire department and was told that they did not have a budget for 2109. The township has also acquired the 2016 and 2017 disbursements and receipts for the fire department from the City of McGregor. The board reviewed said documents and discussed their concerns regarding the fire departments accounts and the increasing amount of the fire service fee being charged to the township. The board believes that the townships being served by the fire department should be represented. They would like to see a committee formed by said townships as part of the fire department board so that the townships could have a say in the annual budgeting.

Motion made by Ron Smith, seconded by Charles Quale, to approve and sign the Fire Department Sub-Station Agreement. The board discussed the agreement and decided that they would defer approving and signing the sub-station agreement until the board can meet with the fire department to discuss their concerns.

The board was supplied with a Notice of Hearing from the Aitkin County Planning Commission regarding the adoption of amendments to the Aitkin County Zoning Ordinance and Aitkin County Shoreland Management Ordinance to be conducted on March 26 2018, at 4:00 p.m.

Board of Appeal and Equalization has been scheduled for April 23 at 9:00 a.m.

The board reviewed and discussed the Annual Meeting Agenda.

The board discussed future CDs that may benefit the township as well as the future projects that the township may be expending monies on to perform.

Motion made by Ron Smith, seconded by Charles Quale, for the approval and adoption of the Resolution 2018-2, Issuance of 3.2 Percent Malt Liquor License for Minnewawa Sportsmen's Club; motion passed unanimously.

The town board will attend the Spring Short Course on March 26 at Breezy Point.

The maintenance employees will attend the annual Aitkin County Highway Department Safety Day Training on April 24.

Motion by Charles Quale, seconded by Ron Smith, to adjourn the meeting; motion passed unanimously.

Adjourn 3:42 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 22, 2018, REGULAR BOARD MEETING