

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday January 11, 2018**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Bob Beaver, SEH and three residents/property owners.

Motion by Charles Quale, seconded by Ron Smith, to approve the January 11, 2018 agenda; motion carried.

Motion by Charles Quale, seconded by Ron Smith, to approve the December 14, 2017 Regular Board Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending December 31, 2017: General Revenue Fund, \$189,187.24; Road & Bridge Fund \$226,155.20; Sewer Fund, 14,710.67; Road Repair (blacktop), \$252,075.29; Cartway/Road Vacation, -\$2,551.67 (Vorlicky); Fire Fund, \$33,089.46; Building Repair Fund, \$202,534.56; Parks & Rec Fund, \$80,916.29; and the Lease/purchase -\$80,769.70 for a total in the checking accounts of \$925,347.34. The Lease/purchase fund is negative due to the fact that the financing bond has been paid off. The Blacktop Repair CDs' total \$189,307.04; Building final payment CD, \$81,180.04; Sewer Fund CDs' \$90,953.63. Money market interest received in December 2017 was \$149.48. Receipts for the month were \$6,940.23. December disbursements were \$180,480.09. Motion by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the January 2018 claims and payroll totaling \$101,515.24; motion passed unanimously.

Correspondence: Aitkin County Association of Townships meeting info, treasurer's report and October meeting minutes; Lake Minnewawa Lake Improvement District 2017 annual report; Holiday greeting email from Town & Country Fence; Aitkin Area Chamber of Commerce annual dinner info; Minnesota LTAP pavement maintenance training flyer; Governing January 2018 magazine issue; Lake Country Power December 2017 Newsline

OLD BUSINESS:

Road Report – the Tim Turner and Marvin Turner were not in attendance of the meeting, they were plowing; the clerk read a brief road report provided by Tim stating that they have been scraping and sanding; winging of main roads; have plowed all the road twice; burned brush piles at the leaf sites; put new battery in the pickup truck; picked up the new Mack truck; reminded the board that we need to check on purchasing an extended warranty similar to the 2014 truck; met with SEH regarding the 188th Avenue project; and ordered a barrel of motor oil & filters

Bob Beaver – SEH – an email was provided to the board regarding the following projects:

- 508th Lane – water drainage - Nothing new to report with winter conditions.
- 208th Place – Vorlicky Road Vacation/DNR easement Over January 3rd, I contacted Jose' Sanchez with the DNR for an update. He told me the transaction is in the Regional Operations Supervisor's review process. When he gets the documents back, it goes to the legal department for their review. We are at least two to four weeks out before we get the required DNR approvals. I shared this information with Gary Vorlicky on January 3rd.

- 188th Avenue Reconstruction Project- Bob Beaver informed the board that since the last Board meeting the following activities have been completed:
 - 1) The private utilities were located within the project limits. The SEH survey crew was at the site to shoot the private utility locations.
 - 2) Braun Intertec was on site to complete the soil borings. They are currently completing the summary report. It is anticipated that we will have the report by the end of the week.
 - 3) SEH design engineer, Jayson Newman, met with the Township on site and went through the entire project to discuss design requirements. With this information the final design was initiated. SEH anticipates being able to bid the project in conjunction with the County Project.

New Truck – 2018 Mack – The truck has been picked up and is in use. There have been a few little issues that have or will be fixed. The clerk has requested information for the purchase of an extended warranty.

Road Bond – The clerk informed the board that the township attorneys were contacted. The township does not need electoral approval to obtain the bond for the road improvement project. As we get closer to the bidding and acquiring of the bond the required documents and will be provided.

Pickle Ball Courts – Last week Lisa Kruse spoke with the clerk and they discussed the courts. Lisa wants to keep working on this project to utilize the courts this year. Bob Beaver provided a recent bid for the building of a similar project. Bob thinks that the bid could have information that can be adjusted/edited to fit the township; however, at this point the township is only interested in repairing the court not rebuilding.

NEW BUSINESS

Motion made by Charles Quale, seconded by Ron Smith, to schedule the Board of Audit/Budget Meeting for February 8, 2017, prior to the regular board meeting.

The board reviewed the Rainforest Alliance Stakeholder Notification that was forwarded to the township by Allen Eld.

The board discussed the Aitkin County Association of Township's topic suggestions for speakers requesting the board's input as to interest, preferences and dislikes.

Motion by Charles Quale, seconded by Ron Smith, to adjourn the meeting; motion passed unanimously.

Adjourn 2:08 p.m.

Candace Kral
Clerk

Allen Eld
Board Chairman

MINUTES WERE APPROVED AT THE FEBRUARY 8, 2018, REGULAR BOARD MEETING