

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday October 5, 2017**

Board Chairman Allen Eld called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Present were Supervisors Ron Smith and Charles Quale; Treasurer John Brula; Clerk Candace Kral; maintenance Tim Turner, Bob Beaver, SHE; Brian Kujawa, Northland Securities and two residents

Motion by Ron Smith, seconded by Charles Quale, to approve the October 5, 2017 agenda; motion carried.

Motion made by Charles Quale, seconded by Ron Smith, to approve the September 14, 2017 Regular Board Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending September 30, 2017: General Revenue Fund, \$170,792.47; Road & Bridge Fund \$281,244.55; Sewer Fund, 12,592.08; Road Repair (blacktop), \$209,495.31; Cartway/Road Vacation, 654.66 (Vorlicky); Fire Fund, \$1,811.98; Building Repair Fund, \$189,68.85; Parks & Rec Fund, \$71,300.11; and the Lease/purchase \$32,807.03 for a total in the checking accounts of \$970,383.04 The Blacktop Repair CDs' total \$188,929.88; Building final payment CD, \$81,050.36; Sewer Fund CDs' \$90,878.03. Money market interest received in September 2017 was \$155.65. Receipts for the month were \$2,914.76. September disbursements were \$29,986.01. Motion by Ron Smith, seconded by Charles Quale, to approve the treasurer's report; motion passed unanimously.

Motion made by Charles Quale, seconded by Ron Smith, to approve the October 2017 claims and payroll totaling \$175,103.16; motion passed unanimously.

**Correspondence:** Aitkin Area Chamber of Commerce invites you; Governmental solutions Fall 2017 issue; Lake County Power September 2017 Newsline; Tamarack Project update; ACAT meeting information

**Concerns from residents not on the agenda:**

Bob and Barb Greiftzu was in attendance representing the residents on Bridge Road asking about needed re-asphalting and repair work on their road. They are also requesting a possible timeline. The board discussed the necessary road work on Bridge Road suggesting that the township is tentatively looking at the possibility of 3 to 5 years for this road projected.

**OLD BUSINESS:**

Road Report: Tim Turner Reported that they have used 720 yards gravel; have been grading and performing washout repairs; picked up approximately 60 yards of reclaim from Darlow; gave the clerk the bill for the work completed on 220<sup>th</sup> Avenue to be invoiced to Workman Township; Tim Turner, Marvin Turner and Tom Besch helped at clean-up day, we received approximately 75 tires; replaced front of dump box on sterling; will be ordering salt next

week; sentence-to-serve will paint the building at the gravel pit property on Wednesday; the new truck is at TowMaster, should be done approximately the middle of December. There is an issue of property owners raking leaves into the road causing issues with grading. There are problems with beavers at a culvert on Floe Road.

Hard Drives memo was received stating that they will have Winter Patch Mix available at their Foley plant/pit this year

Motion made by Ron Smith, seconded by Charles Quale to place the Kodiak, Sterling and the plow on MinnBid, auction to start October 18 for about two weeks with the plow bid time ending after the trucks; motion passed unanimously.

208<sup>th</sup> Place – Vorlicy Road Vacation/DNR easement – Bob Beaver provided the board with the completed Easement Application for the DNR together with the survey and legal description of the desired easement. The board discussed the road vacation and DNR easement with Gary Vorlicky via conference call on speaker phone. Gary will provide the township with a check for \$2,000 for the cost of the application fee as soon as he gets back into town. Motion made by Charles Quale, seconded by Ron Smith, for the approval to send the Easement Application together with a check for the \$2,000 fee to the DNR; motion passed unanimously.

188<sup>th</sup> Avenue – the board was supplied with a more complete estimate containing “soft costs” of the road project for \$985,379.20 as assessed by Bob Beaver. The aspects of the project were reviewed. The board discussed financing of the project for a portion of the cost. Brian Kujawa, Northland Securities discussed the township’s best options for financing of the project. The board wanted to be sure that the local banks had an opportunity to bid on the financing for the project. Motion made by Charles Quale, seconded by Ron Smith, to engage Northland Securities as Underwriter for the 188<sup>th</sup> Avenue road project; motion passed unanimously. The financing of the project will be placed on the agenda for the Annual Meeting for the voters’ approval.

Building Bond – Jack informed the board of the payoff amounts and the dollar amounts to be saved with different possible dates/months to pay off the building bond. Motion made by Ron Smith, seconded by Charles Quale, to pay off the Building Bond on December 14 with the December claims in an amount of \$147,703.96; motion passed unanimously. Motion made by Ron Smith, seconded by Charles Quale, to pull the Building Bond CD in November or upon maturity date; motion passed unanimously.

Clean-up Day – the board summarized that there were 144 sign-ins and approx. 160 loads; Road maintenance men Tim Turner, Marvin Turner and Tom Besch, Supervisors Ron Smith, Chuck Quale and Allen Eld were assisted by Dominic Mindrum, Jeff Backowski and William Reed. We had five dumpsters, filling them. It was a hot humid day with periods of drizzle/rain. Appliances and scrap metal will be picked up by Crow Wing Recycling. Total fees collected were \$994.00 and donations of \$106.00 for a total of \$1,100.00

Website – the clerk will be meeting with Paul Gregersen on Thursday – we should have the website up and running soon. Motion made by Ron Smith, seconded by Charles Quale, for the clerk to purchase or upgrade any necessary computer programs needed for the functioning of the website; motion passed unanimously.

Fine Allocation – the clerk updated the board that she has been in contact with the Court Administrator and the paperwork to receive the township portion of the fine allocation has been started

**NEW BUSINESS:**

The board discussed the Minnewawa Snowplow Agreement – Motion made by Ron Smith, seconded by Charles Quale, to approve and sign the Addendum to Agreement to Provided Snowplowing Services on a Non-Township Maintained Road for the 2017-18 snow season; motion passed unanimously.

Township Road Mileage Certification – Motion made by Charles Quale, seconded by Ron Smith, to approve and sign the Township Road Mileage Certification for 52.053 miles; motion passed unanimously.

The board reviewed the variance request for ordinary high water setback for Rachael Foltz, Maureen Borell, and Keith Collis.

The clerk informed the board that Lisa Kruse, McGregor Community Ed, would like to repair the unused side of the tennis court in order to form pickle ball courts for leagues this summer and fall. She has stated that Community Ed will help pay for the repairs. She also stated that Community Ed will also pay for the necessary equipment. Lisa will do more research regarding what is needed for the repairs and provide the board with the information at the next regular board meeting.

Adjourn 3:02 p.m.

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Candace Kral  
Clerk

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Allen Eld  
Board Chairman

**MINUTES WERE APPROVED AT THE NOVEMBER 9, 2017, REGULAR BOARD MEETING**